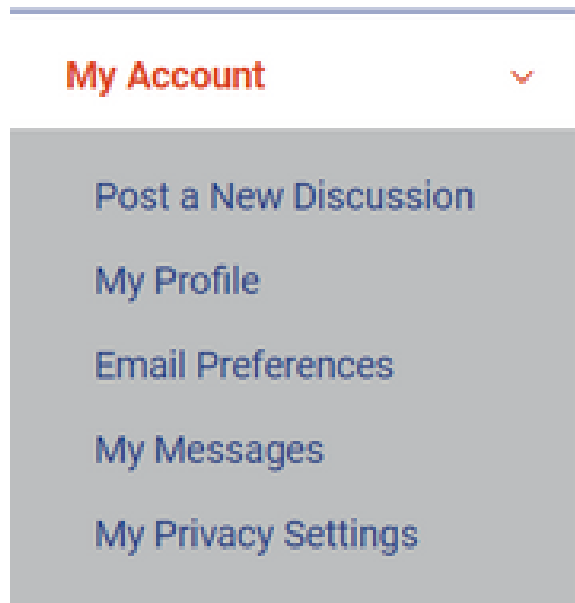


GSA Connect[™]

QUICK START GUIDE

Getting Started is Easy!

The menu on the left side of the screen has most of the tools to navigate through the community and get started contributing to your groups.



Post a New Discussion

1. In the left menu under My Account, click Post a New Discussion. A dialog will appear.
2. Select the group to which you wish to post.
3. Enter the subject of your post and details. Attach files using the image icon. Click Post and you're done!

Reply to a Post

1. Go to My Community Pages, then My Communities.
2. Pick your Community, then click on post to which you want to reply.
3. Select Reply (to whole group) or Reply with Quote (so original post is included with your response) or Reply Privately. Enter your post then Post or Save as Draft to return to later.